

First Unitarian Of New Jersey

Board of Trustees Meeting Minutes

January 12, 2020- 5:00PM - Held at Fanwood Presbyterian Church, Fanwood, NJ

Board Members in Attendance:

Melissa Logan- President
Chris Baglieri- Vice President
Mike Sutterlin- Secretary
Kim Mitchell- Trustees
Gwen Zucker- Trustee
Denise Soppas- Trustee

Board Members Absent:

Sarah Muller-Robbins- Trustee

Minister- Reverend Ann Marie Alderman

Treasurer – Cass Cochrane

Check-In by those present

Chalice Lighting - Kim

Reading of Board Covenant

Meeting Agenda

Motion to Approve: Mike
Seconded by: Gwen
All Approved

Consent Agenda

Minister's Report & 12-08-19 Meeting Minutes
Motion to Approve: Mike
Seconded by: Gwen
All Approved

Action Items from December were Reviewed

New and old items remaining to be completed are listed in Action items at end of minutes

Finance Report

Cass and Ann Marie reviewed the December 2019 reports.

Minister's Discretionary Fund

Motion by Melissa to take \$1,000 out of Social Justice line item and move to Minister's Discretionary Fund.
Second: Chris
All Approved

UU Annual Certification

Melissa and Ann Marie will review application and submit.

Establish Budget Subcommittee for 2020/2021 Fiscal Year

Kim, Ann Marie, Mike, & Melissa will work with Cass on this. Schedule via email.

Future Staffing Update

Ann Marie working on obtaining ministers/interns/speakers for new church year.
Discussions needed for planning purposes and budget. Ali and Antonio will be asked about preaching Sundays for remainder of this church year.

Contract Minister for 2 times month

Guest preacher 1 time a month

In-house service 1 time a month

5th Sundays are service Sundays

Nomination Committee

Chris will approach members regarding Nomination Committee

Stewardship Campaign

Melissa and Sarah co-chairing the campaign

Share the Plate for February

Will now be Furniture Assist

Angel Scholarship Requirements

Gwen to determine timeline to submit essays. Board to determine amount of scholarship.

Planning for Bridging Ceremony

Chris to help with Bridging Ceremony in May. Chris will reach out to Charlie Neiss to see if he can assist with this.

Board Minute at Each Service

Board members to alternate doing Board minute with announcements at each service:

January 19 – Gwen

January 26 – Sarah

February 2 – Denise

February 9 – Melissa

February 16 – Kim

February 23 – Mike

Next Board Meeting: February 9, 2020, after the service.

Chalice Lighting - Denise

Action Items from Meeting

1. Chris and Sarah planning Parents Group event for February 23rd. The topic will be family rituals.
2. Chris to focus marketing one monthly service on “Meet Up” and Facebook versus weekly in an effort to get a better response.
3. Ann Marie to inform congregation of need for contributions for Minister’s Discretionary Fund via newsletter article and Sunday programming.
4. UU Annual Certification – Meliss and Ann Marie will review application and submit.
5. Budget Subcommittee - Kim, Ann Marie, Mike, & Melissa will work with Cass on this. Cass to schedule a meeting via email.
6. Chris will approach members regarding Nomination Committee
7. Gwen to determine timeline to submit essays. Board to determine amount of Angel scholarship.
8. Chris to help with Bridging Ceremony in May. Chris will reach out to Charlie Neiss to see if he can assist with this.
9. Melissa and Sarah co-chairing the Stewardship campaign and to report next month.

Meeting Adjourned at 6:30PM

Prepared By: Mike Sutterlin